

Lewis County Community Development

2025 NE Kresky Ave.
Chehalis WA 98532
(360) 740-1146

FILL/GRADING PERMIT APPLICATION

Project Information	Site Address/ Location			
	Tax Parcel #	Sec.	Twp.	Rng.
	Project Description			
	Cubic Yards Fill Proposed:		Cubic Yards Cut/Grade Proposed:	

Please Check Any Of The Following That Apply To This Application

- | | |
|--|---|
| <input type="checkbox"/> Subdivision (Residential) | <input type="checkbox"/> Residential Building Site |
| <input type="checkbox"/> Subdivision (Commercial) | <input type="checkbox"/> Driveway (if new, road access from Public Works may be required) |
| <input type="checkbox"/> Commercial Building Site | <input type="checkbox"/> Other _____ |

Submittal Requirements:

- Critical Areas Resource Lands (CARL) Review
- Copy of Assessor's Map (current)
- Permission to Enter
- Grading Site Plans (3 copies) showing the following:

<input type="checkbox"/> Property Lines and Boundaries	<input type="checkbox"/> Location of Existing Structures
<input type="checkbox"/> Existing Contours	<input type="checkbox"/> Location of Existing Septics and Wells
<input type="checkbox"/> Final Grade Contours	<input type="checkbox"/> Areas and Volumes of Cut and Fill
<input type="checkbox"/> Location of Drainage and Stream Courses	<input type="checkbox"/> Erosion Control Plan for Construction Phase
<input type="checkbox"/> Design of Any Soil Retention Structures (Retaining Walls)	<input type="checkbox"/> Soils Report
- SEPA (State Environmental Policy Act) Checklist (Required if 500cy or more fill/grade proposed)

Contact Information

Applicant	Name:	
	Mailing Address:	
	City/State/Zip	Phone #
Property Owner	Name:	
	Mailing Address:	
	City/State/Zip	Phone #
Contractor	Name :	
	License #	Expiration Date:
Engineer	Name :	
	Address/Phone	

Signature

Applicant Signature _____ Date _____

FOR COUNTY USE ONLY

PERMIT #	FEES DUE:	TECH:
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FOR COUNTY USE ONLY

Date Submitted: _____ Permit Tech: _____

Fill/Grading Permit Application # _____

CARL Review # _____

SEPA Checklist _____

Other required permits

Building Official

☐ Approved ☐ Not Approved

Signature _____ Date _____

PERMISSION TO ENTER

Date

Lewis County Community Development Department
Lewis County Health & Social Services (Environmental Health)
2025 NE Kresky Avenue
Chehalis, WA 98532

I understand that County regulations require owner permission for County personnel to enter private property to conduct permit processing, review and inspections. I also understand that my failure to grant permission to enter, or an inability to contact me for prior notification of the time and date of inspection entries, may result in denial or withdrawal of a permit or approval.

Applications have been submitted for the following services:

1) _____; 2) _____; 3) _____;
(Enter Type of Permit – i.e., building, septic, etc., - include all that apply)

which may require on-site permit processing, review and inspection by employees of the Community Development Department, Lewis County Environmental Services or Public Works for the property at:

_____ ; and _____;
(site address/location) (tax parcel number)

By my signature below, permission is granted for representative(s) of the Community Development and Public Health Departments (Planning, Environmental, and Building sections) to enter and remain on and about the property for the sole purpose of processing such permits and performing required inspections and/or reviews.

By my signature below, I certify that I am either the current legal owner of this property or their authorized representative. With this document I take full responsibility for the lawful action that this document allows.

Prior notification of the date of inspection(s) will take place is:

[] Not required [] Required: - () _____ - _____ (Must provide phone number where applicant/representative can be reached)

Name as listed on Application
(Please Print)

Signature

Mailing Address of Signatory (Street / P.O. Box)

Name of individual signing this document
(☐ Property Owner or ☐ Authorized Agent)
(Please Print)

City, State, Zip

A Guide to Filling, Excavating & Grading in Lewis County

AUTHORITY:

In February, 2005, the Board of County Commissioners of Lewis County adopted Ordinance No. 1187 (Chapter 15.05) Lewis County Code) which established requirements for filling, excavating and grading in all unincorporated areas in Lewis County.

This ordinance adopted Amended Appendix J of the 2003 International Building Code (IBC), which sets certain requirements for excavation and grading.

REQUIREMENTS:

Amended Appendix J of the IBC states that no person shall do any grading without first obtaining a Grading Permit from the County Building Official.

"Grading" is defined as any excavating (the mechanical removal of earth material) or filling (the depositing of earth material by artificial means) or any combination of the two.

"Fill Material" is required to be clean inert material, which is rock, natural soil or a combination of the two.

Fill Material cannot consist of organic material or construction debris such as asphalt or concrete. Construction debris can only be disposed of at sites which have been approved by Lewis County for the disposal of demolition debris.

WHAT ACTIVITIES DO NOT REQUIRE PERMIT?

A Grading Permit is not required from Lewis County for the following types of filling, grading, and excavating:

- Grading less than 5,000 cubic yards in an isolated, self-contained area if there is no danger to private or public property. An "isolated, self-contained area" is a parcel of land at least 5 acres in size, which is located outside of a designated Urban Growth Area (UGA) with a minimum 100-foot setback from the property lines.
- Excavation for construction of a structure permitted under this code.
- An excavation below finished grade for basements and footings of a building, retaining wall or other structure authorized by a valid building permit.
- Cemetery graves.
- Refuse disposal sites controlled by other regulations.
- Excavations for wells or tunnels or utilities.
- Mining, quarrying, excavating, processing or stockpiling of rock, sand, gravel, aggregate or clay where established and provided by law, provided such operations do not affect the lateral support or increase the stress upon any adjacent or contiguous property.
- Exploratory excavations under the direction of a registered design professional soil engineer or engineering geologist.
- An excavation that:
 1. is less than 2 feet in depth; or

2. does not create a cut slope greater than 5 feet in height and steeper than 1 unit vertical in $1\frac{1}{2}$ units horizontal (a 66.7% slope).
- A fill which is:
 1. less than 1 foot in depth and placed on natural terrain with slope flatter than 1 unit vertical in 5 units horizontal (a 20% slope); or
 2. less than 3 feet in depth, not intended to support structures, that does not exceed 50 cubic yards on any one lot or contiguous lots under the same ownership; and
 3. does not obstruct a drainage course under items 1 and 2.
 - Emergency sandbagging, diking, ditching, filling or similar work necessary to protect property from damage and to protect life from the elements. An "emergency" is an unanticipated and imminent threat to public health, safety, property, and life, which requires immediate action within a time too short to allow full compliance with the requirements of Amended Appendix 33. Emergency work does not allow for permanent fills or excavations where none previously existed. Such permanent work, upon abatement of the emergency situation, shall be removed, or, in the alternative, shall be subject to permit(s), which would have been required absent of the emergency. Such permits(s) shall be applied for and approval obtained for retention of the work. As a general matter, flooding or other seasonal events that can be anticipated and may occur, but are not imminent, are not an emergency.
 - Practices that are normal or necessary for farming, ranching, and/or irrigation which shall include, but not limited to:
 1. best management practices as defined in Lewis County Code Chapter 17.30.090 (Resource Lands); and
 2. practices pursuant to a valid Forest Practices Act permit issued by the Washington State Department of Natural Resources under Title 222 WAC.

Exemption from the permit requirements of Amended Appendix 33 shall not be deemed to grant authorization for any work to be done in any manner in violation of Appendix 33 or any other laws or ordinances of Lewis County.

THING TO WATCH OUT FOR:

Please check with the Building Division of the Community Development Department to be sure that their interpretation of exempt filling, excavation and grading is the same as yours and that the type of fill meets the requirements of Amended Appendix 33.

CONTACT:

For further information regarding filling, excavation and grading please contact Lewis County's Building Division at (360) 740-1146.